**Wingham Traffic Incident Record**

Please complete this form with as much detail as possible for any incident or near miss involving vehicles on Wingham roads and send to the clerk, Kerry Coltham, at:-

[clerk@wingham-pc.gov.uk](mailto:winghampcclerk@gmail.com)

or post to 4 Hillside Cottages, Preston Hill CT3 1BY

|  |  |
| --- | --- |
| Date & Time of incident | Date:  Time: |
| Precise location of incident  (include name of road, where adjacent to, etc) |  |
| Brief description of incident including directions of travel |  |
| Road & Weather conditions  (Wet, clear, dry, etc) |  |
| Suspected cause  (please do not make any unfounded accusations) |  |
| Vehicle(s) involved  (Make, registration, number of passengers) |  |
| Were the police called?  Is there a police incident number? |  |
| Were there any injuries?  Was an ambulance called? |  |
| Your contact details  (\*if happy to disclose) |  |

Wingham Parish Council

\*The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will not be shared or provided to any other third party unless we have your permission to do so.